

**MONROE PORT COMMISSION
REGULAR MEETING MINUTES
Wednesday, August 19, 2015 - 7:00 p.m.
2929 E. Front Street - Monroe MI 48161**

1. Call to Order: 7:00 p.m.
2. Members Present:
Dale H. Brose, Chairman
Thomas G. Myers, Vice Chairman
Kenyon S. Calender, Secretary
Thomas A. Krzyston, Commissioner

Members Absent:
Lisa M. Leachman, Commissioner

Others Present:
Paul C. LaMarre III, Port Director
Matthew D. Budds, Port Legal Counsel
John Emig, Port Engineer
Richard Micka
3. On a motion by Vice Chairman Myers and seconded by Commissioner Calender, the Meeting Agenda was amended to add item 8.2 Approve Internet Service Agreement with Proactive Network Solutions and to add item 8.3 Approve Proposal with Sieb Plumbing, Heating and Air Conditioning: Ayes 4; Nays 0. Motion passed.
On a motion by Vice Chairman Myers and seconded by Commissioner Calender, the Meeting Agenda, as amended, was approved: Ayes 4; Nays 0. Motion passed.
4. On a motion by Commissioner Calender and seconded by Commissioner Krzyston, the Regular Meeting Minutes of the Wednesday July 15, 2015 Meeting were approved. Ayes 4; Nays 0. Motion passed.
 - 4.1 On a motion by Commissioner Krzyston and seconded by Vice Chairman Myers, the Special Meeting Minutes of the Tuesday August 11, 2015 Special Meeting were amended to add John Emig under the heading Others Present: Ayes 4; Nays 0. Motion passed.

On a motion by Commissioner Calender and seconded by Commissioner Krzyston, the Special Meeting Minutes of the Tuesday August 11, 2015 Special Meeting were approved, as amended. Ayes 4; Nays 0. Motion passed.
5. Public Comment: Mr. Micka commented seeing the movement of a Ventower tower.
6. On a motion by Vice Chairman Myers and seconded by Commissioner Calender, the Consent Agenda was approved. Ayes 4; Nays 0. Motion passed.
 - 6.1 Approve and place on file Port of Monroe Expenditures - Order 0423 July 16, 2015 through August 19, 2015.
 - 6.2 Approve renewal of I.T. Right Annual Unlimited Service Contract from: September 1, 2015/August 31, 2015 - total \$2,075.

7. Unfinished Business:

- 7.1 The Suspense Calendar was reviewed and updated.

8. New Business:

8.1 Approve agreement with La-Z-Boy Inc.

Director LaMarre discussed the proposed agreement and indicated that in return for a renewal of the lease for the sign near I-75, La-Z-Boy would provide furniture for the soon to be relocated Port offices at 10 Port Ave. Director LaMarre has selected the furniture and sees the extension of the lease for an additional 20 years in return for the furniture as a mutually beneficial transaction.

On a motion by Vice Chairman Myers and seconded by Commissioner Calender, the Chairman is authorized to sign the Fourth Amendment to the Lease between the Port and La-Z-Boy Inc. extending the term of the lease until October 31, 2034 in return for mutually acceptable board room and office furniture. Ayes 4; Nays 0. Motion passed.

8.2 Approve Internet Service Agreement with Proactive Network Solutions.

Director LaMarre described the search for an internet provider for the new office. Director LaMarre described discussions with another entity operating near the Port offices regarding that entity's internet service. Director LaMarre described the potential use of a system installed by Proactive Network Solutions for the cost of \$750.00 per month.

On a motion by Commissioner Calender and seconded by Vice Chairman Myers, the Internet Service Agreement with Proactive Network Solutions is approved and the Chairman is authorized to sign any necessary documents in connection with the agreement. Ayes 4; Nays 0. Motion passed.

8.3 Approve Proposal with Sieb Plumbing, Heating and Air Conditioning.

Director LaMarre described a problem with one air conditioning unit at the 10 Port Ave. building. Director LaMarre described a proposal for a new 5 ton air conditioning unit at a cost of \$4,375.00.

On a motion by Vice Chairman Myers and seconded by Commissioner Calender, the Proposal by Sieb Plumbing, Heating and Air Conditioning is approved and the Chairman is authorized to sign any necessary document in connection with the proposal. Ayes 4; Nays 0. Motion passed.

9. Staff Reports:

- Paul C. LaMarre III:

Indicated that the first pipe train is on its way from Florida;

Described the cleanup that has occurred on the property formerly occupied by Jack's on the south side of Gerdau;

Commented on the efforts to prepare the dock for gypsum loading;

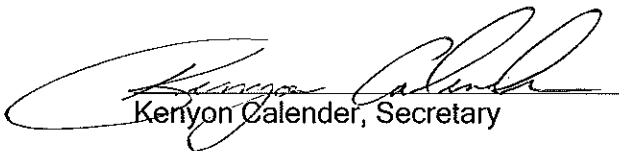
Described efforts regarding an amended Port Brownfield Plan and working toward MEDC grant funding.

Commented on the use of a legislative committee to monitor issues relating to the Port.

- John Emig
Described continued monitoring of the fill operations at Ventower.
- Matthew D. Budds:
Commented on work on the pipe storage project;
Described ongoing discussions with DTE;
Commented on discussions with the City regarding the Port.

10. Other Business that may come before the Port Commission: None
11. Port Commissioners Comment: Commissioner Krzyston requested that Director LaMarre look into the security system at 10 Port Ave.
12. Public Comment: None
13. Adjournment: On a motion by Commission Calender and seconded by Vice Chairman Myers, the meeting was adjourned at 8:10 p.m. Ayes 4; Nays 0.

These minutes are not considered official until approved by the Monroe Port Commission at their next regular scheduled meeting, Wednesday, September 16, 2015.


Kenyon Calender, Secretary

10-21-15
Date